

Book Club Registration Form

Name of Book Club:			
Book Club Membership Number:			
Coordinator Name:			
Contact No:			
Address:			
Email:			
Alternative Contact:			
Contact No:		Email:	
Nominated Pickup Library:	Braidwood	Bungendore	Queanbeyan

Please note: All books will be delivered to one branch only and will be held in the name of the group for collection by coordinator or nominated book club member. Kits will not be accepted for return if not complete.

As Book Club Coordinator I agree to the following terms and conditions:

- I am a member of the Queanbeyan-Palerang Libraries.
- I am over 18 years of age.
- I will coordinate the time, venue and members for the Book Club.
- I will register the Book Club annually and nominate an alternative group contact person.
- I will provide a list of titles required for the year to the Library Book Club Administrator.
- I will pick up and return complete kits by the due date and within Library opening hours.
- I will take responsibility for any lost or damaged books and organise payment for the items
- I am responsible for the Book Club membership card and will ensure that it is presented when borrowing Book Club Kits. I will also be responsible for paying for a replacement card if the card is lost.
- I will advise the Library of any changes to the coordinator or other contact details.

Signature: _____

Date: _____

Dates of meetings 20__

Jan	Feb	Mar	Apr	May	Jun
Jul	Aug	Sep	Oct	Nov	Dec

Titles selected for 20__

	Kit Title	Kit Author
1		
2		
3		
4		
5		
6		
7		
8		
9		
10		
11		
12		

Office Use Only

Book Club Barcode:	Coordinator Membership Number:
Selections Recorded (date):	Confirmation e-mail to Book Club Coordinator (date):